



# SYLHET CITY CORPORATION

Nagar Bhaban

Sylhet-3100, Bangladesh.

Phone: (88-821) 718132/721186/716900/719534/719335, Fax: (88-821) 719335/719336

web: [www.scc.gov.bd](http://www.scc.gov.bd)

e-mail: [ceo@scc.gov.bd](mailto:ceo@scc.gov.bd)

উন্নয়নের গণতন্ত্র  
শেখ হাসিনার মূলমন্ত্র


Memo No.SCC/G-1/950/06(Part-1/2013/39/ 1412

Date: 04 September 2018  
20 Vadro 1425

## Office Order

Mrs. Arifa Banu, Assistant Accountant, Sylhet City Corporation is hereby granted ex-Bangladesh leave for The purpose of visiting India for 08 days form 6<sup>th</sup> September 2018 to 13 september 2018 or from the date of departure from Bangladesh as per terms & conditions mentioned below:

- She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
- This leave is considered as a personal leave. All related expenses of the travel will be borne by her;
- The provision of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this approval.

  
4.9.2018  
(Zakaria)

Chief Executive Officer  
Sylhet City Corporation.  
0821-726009

Memo No.SCC/G-1/950/06(Part-1/2013/39/ 1412/7

Date: 04 September

Copy forwarded for information to:(Not as per Seniority)

20 Vadro 1425

- Secretary, Sylhet City Corporation.
- Chief Engineer, Sylhet City Corporation.
- Officer In-charge, Tamabil Checkpost, Jaflong, Sylhet.
- Accounts Officer, Sylhet City Corporation.
- ICT Consultant, Sylhet City Corporation (with request to display in SCC Website).
- Mrs. Arifa Banu, Assistant Accountant, Sylhet City Corporation.
- Mr. Abdul Hamid, Cashier, Sylhet City Corporation will be in-charge of Mrs. Arifa Banu.
- Office Copy.

  
4.9.2018  
Chief Executive Officer  
Sylhet City Corporation.